



CODE ENFORCEMENT COMPLAINT

Important Information about Limits on the Confidentiality of Your Complaint.

Please read BEFORE filing a complaint listing your personal information.

Pursuant to the Washington State Public Records Act, the information provided on a complaint may be subject to public disclosure.

You may file a complaint with or without providing your personal identifying information.

If you provide your personal identifying information, you may request that the City exempt such information from disclosure under the Public Records Act pursuant to RCW 42.56.230(2).

- I request that my personal identifying information be exempt from disclosure pursuant to RCW 42.56.240(2).

Please note: The City can never guarantee confidentiality. Your information is not confidential and must be disclosed if you are identified as a witness in an administrative or court proceeding, or if otherwise required by an administrative or court order.



Date Submitted: _____

Your Name: _____ Phone: _____

Mailing Address: _____

Email Address: _____ Fax: _____

ADDRESS OF COMPLAINT/CONCERN: If you do not know the specific address, be as descriptive as possible about its location. For example: the southwest corner of X & Y streets or 2 houses east of my address:

PROPERTY INFORMATION (Please complete if known)

Property Parcel Number:	
Property Owner:	Phone:
Property Owner Address:	
Person Responsible for Property:	
Address:	Phone:

What is your concern? Please provide details, explanations or additional details. Examples of typical code enforcement infractions may include dead, diseased or dying trees, trash, garbage or waste, buildings or structures damaged by fire, decay or otherwise endangering safety, abandoned vehicles. Please see SMC 8.70.010(A) Public Nuisances for more information:

This form has been approved for use by the Shelton Community Development Department.

Mark Ziegler, Director
Community Development

Date