

**Shelton Metropolitan Park District**  
Board Meeting Minutes, October 7, 2013 – 6:00PM  
Shelton Civic Center

Presiding: President Pannell, Clerk Olsen, Mayor Cronce  
Staff Present: Dave O'Leary, Vicki Look, Cathy Beierle, Tracy Wilson, Terry James

**A. Call to Order**

President Pannell called the meeting to order at 6:00 p.m.

*President Pannell requested a reading of the consent agenda.*

**B. Consent Agenda**

1. Meeting minutes of:
  - May 28, 2013
  - July 29, 2013

*Mayor Cronce moved to approve the consent agenda as read; Clerk of the Board Olsen seconded the motion. A vote was taken and the motion passed.*

**C. Old Business - None**

**D. New Business – Budget Presentation –** CA O'Leary presented the 2014 budget for the SMPD. The projected budget is \$139,000. There will be a small shortfall but there will be adequate funds to cover the budget due to carry over from the prior year. The SMPD is staying on track to build the 15% fund balance while putting together capital dollars for capital projects. The fund balance is expected to be \$87,000.00 at the end of 2014. CA O'Leary read off the budget calendar:

- October 10, 2013 Commission Retreat budget will be discussed in depth.
- October 28, 2013 Preliminary budget presentation.
- November 4, 2013 Preliminary budget public hearing and revenue public Hearing for property tax purposes.
- December 2, 2013 Final budget Public hearing for adoption of the budget.

President Pannell gave a reminder that all funds will be coming from a special parks district that the voters approved 3 years ago. Mayor Cronce asked for clarification about the increase in the utilities funds for the parks as outlined in the budget and Finance Director Beierle commented that they have been increasing over the years and being paid from other budget lines, this is the first year SMPD is requesting funds for this.

**E. General Public Comment-None**

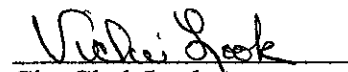
**F. Announcement of Next Meeting**

President Pannell announced that the next Shelton Metropolitan Park District meeting will be Monday, October 28th, 2013 at 1:45 p.m.

**Adjourn**

As there was no further business the meeting was adjourned at 6:07 p.m.

  
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President Pannell

  
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City Clerk Look