

**CITY OF SHELTON, WASHINGTON - CITY COMMISSION**  
Study Session Meeting Minutes – May 28, 2013  
Shelton Civic Center - 2 PM

Presiding: Mayor Cronce, Commissioner Olsen, and Commissioner Pannell  
Staff Present: Dave O'Leary, Vicki Look, Steve Goins, Jason Dose, Mike Michael, Kelly Mayo and Wendy Thompson

Mayor Cronce opened the meeting at 2:00 p.m.

**Commission Reports**

Fortura regional meeting, Board of Health meeting, Forest Festival activities

**General Public Comment**

None

**Consent Agenda**

Ordinance No. 1829-0513 - Second Reading - An Ordinance of the City of Shelton, Washington, Amending Chapter 12.20 of the Shelton Municipal Code Relating to Authorized Uses and Construction within the Public Right of Way.

*Commissioner Olsen moved to approve the consent agenda; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.*

**Old Business**

Ordinance No. 1827-0413 - An Ordinance of the City of Shelton, Washington, Revising the City of Shelton Design and Construction Standards Regarding Frontage Improvements for New Developments. A power point presentation was given by City Engineer Michael on this Ordinance that showed an estimated cost to complete frontage improvements as follows:

<b>Improvement</b>	<b>Cost (to complete a single block)</b>
Survey and Engineering	\$7,000
Sidewalk	= ~\$14,000
Drainage Improvements	= ~\$20,000 - \$25,000
Pavement	= ~\$45,000
Total	Total Cost for one Residential Block Improvement = \$85,000 - \$90,000 or ~\$150/frontage foot

CED Director Goins added that they are still working to clarify the definition of "Development" and are currently revising that portion of the Ordinance. Staff requested this item be brought back for a first reading at the meeting of June 3, 2013. The Commission concurred.

The Commission recognized Mr. Forest Cooper who stated that the City needs to think about what the citizens want before moving forward with any plan. He asked the Commission, "What if homeowners don't want sidewalks?"

**New Business**

Ordinance No. 1830-0613 - First Reading – An Ordinance of the City of Shelton, Washington, Relating to Land Use; Repealing the 1995 City of Shelton Shoreline Master Program and Adopting a New Shoreline Master Program. Senior Planner Jason Dose stated this was presented in detail at the Public Hearing on April 1, 2013.

*The Commission requested a first reading of Ordinance number 1830-0613 as follows: An Ordinance of the City of Shelton, Washington, Relating to Land Use; Repealing the 1995 City of Shelton Shoreline Master Program and Adopting a New Shoreline Master Program A first reading was done and the Commission agreed to bring this Ordinance back to the meeting of June 3, 2013 for a second reading and adoption.*

**Administration Reports**

Mt. View Pressure Zone - CE Michael presented a power point on the Mt. View Pressure Zone. He stated that the goal of the new Mt. View pressure zone is to provide service to the Washington State Patrol by the end of 2014 and to correct current and future flow deficiencies to the Johns Prairie

**Public Comment**

Mayor Cronce recognized Mr. Forrest Cooper who stated he felt more work needed to be done before moving forward with any frontage improvement requirements.

**Administrative Final Touches**


- MA Look – Special Events Ordinance
- CA O'Leary – Department Head retreat Friday, May 31, 2013, and a thank you to IT for working so hard when the finance server failed.


**Announcement of Next Meeting**

Mayor Cronce announced the next regular meeting of Monday, June 3, 2013 at 6:00 p.m.

**Adjournment**

As there was no further business the meeting was adjourned at 3:35 p.m.

  
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Mayor Cronce

  
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City Clerk Look